

**East Hampton Middle School PTA**  
76 Newtown Lane  
East Hampton, NY 11937  
631-329-4112

**PTA Activity Rules:**

1. Students must have signed permission slip on file in order to attend any functions.
2. Guests: No High School Students may attend.  
Events are NOT open to other schools unless specifically noted.
3. Students must arrive no earlier than 15 minutes prior to the start time of the activity. Students must arrive no later than 30 minutes after the start time of the activity. Students arriving after that time will **not** be admitted unless late arrival is due to participation in another school related activity.
4. No smoking, alcoholic beverages or illegal substances allowed. Late arrivals must be accompanied to the door by a parent or legal guardian.
5. Students must check in at the start of each activity.
6. Students will not be released early from any activity unless a parent or guardian comes to the door and picks them up. Students must notify a chaperone and sign out before leaving with the parent or guardian. Once a student leaves the activity, s/he will not be permitted to return.
7. Students who are absent from school due to illness on the day of the activity will not be permitted to attend. Students who have had in school or out of school suspension any time during the week prior to the event will not be allowed to attend.
8. Students **MUST BE PICKED UP ON TIME** at the end of the activity. The school and/or the PTA will not assume responsibility for students who leave without permission, or for those who are not picked up within 15 minutes of the end time.
9. Proper conduct is expected at all times. Any students not observing the rules will be asked to leave and can be banned from future activities. Immediate contact with parents or guardians will be made and the student will be released to them.
10. Proper dress is expected at all times. See the School Dress Code, as it applies to PTA activities as well.
11. **All students must be picked up on time. If a parent is more than 15 minutes late, student will not be permitted to attend the next PTA event.**
12. Cell phone use will not be permitted inside the gym, cafeteria or hallway. If the student needs to make a call s/he may do so by the sign in area.

**\*\*PLEASE NOTE: In case of emergency, if a parent or guardian cannot be reached, the police will be called.**