

Reorganizational Meeting
July 6, 2010
6:00 PM – District Office located at the High School

1. Call Meeting to Order:

2. I. Administration of Oath

1. Administer Oath of Faithful Performance in Office to Newly Elected Board Members, Mrs. Alison Anderson, Dr. George Aman, Mrs. Lauren Dempsey

II. Election of Officers

1. President of the Board: Resolved, that _____ is elected president of the Board of Education of this district for the 2010-11 fiscal year.

2. Vice-president of the Board: Resolved, that _____ is elected Vice-president of the Board of Education of this district for the 2010-11 fiscal year.

III. Appointment of Officers:

1. District Clerk - Resolved, that Donna Russo be and is hereby appointed Clerk of the district to serve the Board of Education during the 2010-11 school year at an annual salary of \$13,100.

2. Internal Claims Auditor - Resolved, that Patricia Corso be and is hereby appointed internal claims auditor of the district to serve the Board of Education during the 2010-11 school year salary of \$16,224 and an hourly rate of \$30.57 for additional work.

3. District Treasurer - Resolved, that Deirdre Herzog be and is hereby appointed Treasurer of the district to serve the Board of Education during the 2010-11 school year at an annual salary of \$66,000.

4. Deputy Treasurer – Resolved that Charles Soriano be and is hereby appointed Deputy Treasurer of the district to serve the Board of Education during the 2010-11 school year.

5. Administer Oath of Faithful Performance of Office to above.

IV. Other Appointments:

1. Student Association Treasurer's - Resolved, that the following individuals be and are hereby appointed as Student Association Treasurer's for the 2010-11 school year:

Geri Fromm	High School	\$11,587 (factor 25/12+ years)
JoAnne Morgan	Middle School	\$ 3,796 (factor 10/1 year)
Diane Chase	Elementary School	\$ 3,037 (factor 8/2 year)

2. Records Management Officer/Records Access Officer - Resolved, that Donna Russo be and is hereby appointed Records Management Officer and Records Access Officer of the district to serve the Board of Education during the 2010-11 school year at an annual stipend of \$3,500.

3. Sexual Harassment Complaint Officer - Resolved, the designated Principal in each building and the Superintendent if the complaint is against a principal, be and is hereby appointed Sexual Harassment Complaint Officer to serve the Board of Education during the 2010-11 school year.

V. Designation

1. Regular Monthly Meetings

July 6, 2010 (Tuesday)

Mondays

July 19, 2010

August 23, 2010

September 13, 2010

September 27, 2010

October 18, 2010

November 1, 2010

November 15, 2010

December 6, 2010

December 20, 2010

January 4, 2011 (Tuesday)

January 18, 2011 (Tuesday)

February 1, 2011 (Tuesday)

March 7, 2011

March 21, 2011

April 4, 2011

April 27, 2011 (Wednesday – required for BOCES)

May 2, 2011

May 16, 2011

June 6, 2011

June 20, 2011

2. Official Newspapers Newsday and NY Times

3. Official Bank Depositories /All Funds:

Bridgehampton National Bank:

General

Money Market

Trust & Agency

Special Aid Funds

Capital Projects

High School Building

Salary Account

Capital Prog. MM

Expendable Trust Fund Account

Capital One

General MM

Dental - Fitzharris

Flex - Fitzharris

JP Morgan Chase/Wire

MBIA/Municipal Investors Service Corp.

General Fund

Capital Project

Workers Compensation

Cangelosi

Mary Hedges Award

Debt Service

Internal Fund

Camanae Scholarship

Class of '42

VI. Authorizations:

1. Geri Fromm and Adam Fine and Raymond Gualtieri, to sign drafts on the High School Students' Association; JoAnn Morgan and Thomas Lamorgese and Raymond Gualtieri, to sign drafts on the Middle School Students' Association; Diane Chase and Christopher Tracey and Raymond Gualtieri, to sign drafts on the Elementary School Students' Association.

2. Delegation to the superintendent of schools the power to authorize attendance at all meetings for which funds have been budgeted.

3. Delegation of the Superintendent of Schools or the Assistant Superintendent for Business the responsibility for certification of payrolls.

4. Authorization of the building principals to suspend pupils from classes for up to five days pending action by the Superintendent of Schools or the Board of Education.

5. Authorization for the treasurer, with the approval of the superintendent of schools, to transfer unexpended and unencumbered moneys from one account of the General Fund to another as necessary.

6. Authorization for the Superintendent of Schools to utilize the power of interim appointments between board meetings.

VII. Bonding Personnel

1. Resolved, that the bond in the amount of \$1,000,000 each covering the services of Deirdre Herzog as Treasurer, Raymond Gualtieri, Superintendent of Schools, Charles Soriano, Assistant Superintendent, Donna Russo, District Clerk, Patricia Corso, Internal Claims Auditor, Isabel Madison, Assistant Superintendent for Business, Elizabeth Kemp, Payroll Clerk, Adam Fine, High School Principal, Geri Fromm, High School Student Association signatory, Thomas Lamorgese, Middle School Principal, JoAnn Morgan, Middle School Student Association signatory, Christopher Tracey, Elementary School Principal, and Diane Chase Elementary School Association signatory of the East Hampton Union Free School District, Town of East Hampton, as prepared by NYSIR, for the period beginning July 1, 2010 and ending June 30, 2011.

VIII. Other Items

1. Resolved, that Raymond Gualtieri, Superintendent of Schools, act as school district representative for and to sign all applications in conjunction with projects under Chapter I and II of the Education Consolidation and Improvement Act.

2. Resolved, that henceforth district single checks in amounts of \$5,000 or more will be double-signed by the Treasurer, and the Superintendent of Schools, and the District Clerk, as a generally accepted accountability safeguard.

3. Resolved, that _____ be appointed hearing officer to hear appeals from parents whose children have been denied free lunch.

4. Resolved, the authorization for the Treasurer and/or the Assistant Superintendent for Business, with the approval of the Superintendent of Schools, to invest idle cash balances of the school district in special time deposit accounts in, or certificates of deposits issued by banks, corporations and trust companies authorized to do business in New York State.

5. Resolved, the establishment of a mileage reimbursement rate of \$.50 for the 2010-11 school year.

6. Resolved, that the Superintendent of Schools and Assistant Superintendent of Schools be the named authorized signatures on the American Express credit card for the East Hampton Union Free School District.

7. Resolved, that Isabel Madison is hereby appointed Purchasing Agent of this district to serve the Board of Education for the 2010-2011 school year.

8. Recommended: That the Board appoint Gail Schonfeld MD as Chief School Physician and is to be paid \$500 for the 2010-11 school year

9. Recommended: The following individuals appointed as school physician and medical personnel: Elizabeth Cramer CPNP, David Lado MD, Susan Swezey MD, Shawn Cannon DO, Gene Connolly PA, Amir Emani DO, Robert Gabitto DO, Barbara Cusumana MD, Alex Halisky MD, Joseph Quinn, MD, George Dempsey MD, Nancy Leegan. ANP, Erin McKay ANP, Jerry Simons PA, Nadia Persheff MD, Merritt White MD. Lara Siska MD, Sally Monaham NP, Stella Pohanis MD, Jill Chopra NP, Meckik Muhaneremavic MD, Peter Siefken PA, Anthony Knott MD. Ken Dodge PA, Pamela Shea NP, Harriet Hellman CPNP, Donna Vallone CPNP, John Hubbel MD, Henry Morano MD, Blake Kerr MD, Iona Polak MD. at the established rates of pay:

Working Paper Examination	\$ 25.00
Athletic Examination	\$ 25.00
School Health Examination	\$ 25.00
Other Additional Services	\$ 75.00 per hr.

10. Recommended: That the Board approve the following members to the CSE Committee for the 2010-11 school year:

- Richard Burns/Chairperson
- Marisa Katz Psychologist/Chairperson
- Laura White Psychologist/Chairperson
- Ralph Naglieri Psychologist/Chairperson
- Jeff Thompson Special Education Representative/Chairperson
- John Yager Chairperson/Special Education Teacher
- Michel Wirth/Special Education Teacher
- Koral Gregor Parent Representative
- Stacey Soloviev Parent Representative
- Erica Hren Parent Representative

11. Recommended: That the Board approve the following members to the CPSE Committee for the 2010-11 school year:

- Richard Burns/Chairperson
- Erica Hren/Chairperson
- Dana Iannitti/Special Education Teacher
- Alison Pearsall Special Education Teacher
- Koral Gregor Parent Representative
- Stacey Soloviev Parent Representative
- Erica Hren Parent Representative

12. Recommended: That the Board approve the following supplementary pay rates for the 2010-11 school year:

Substitute Teacher (uncertified) and Substitute Teacher Asst.)	\$125.00 per day
Substitute Teacher (certified)	\$150.00 per day
Day-to-day Substitute: Clerical, Paraprofessional, Custodian/Grounds	\$17.63 per hour
Home Teaching (out-of-district employee)	\$40.00 per hour
Long Term Sub Paraprofessional	\$17.68 per hour
Long Term Sub Clerk Typist	\$17.07 per hour
Long Term Sub Senior Clerk Typist	\$17.97 per hour
Long Term Sub Principal Clerk Typist	\$19.56 per hour
Long Term Sub Head Clerk	\$19.78 per hour
Long Term Sub Custodian/Ground	\$19.93 per hour

IX. Superintendents Report and Recommendations

1. Recommended: That the Board accept the minutes of June 15, 2010 and dispense with the reading and place on file.

2. Recommended: That the Board approve the Check Warrants for June, 2010 as recommended by the Finance Review Committee and placed on file.

3. Recommended: That the Board authorize administration to sign contract with Joan Carlson for administrating Adult Education Classes for the 2010-11 school year at an annual contractual fee of \$25,456.77 plus Internet and phone connection.

4. Recommended: That the president be authorized to sign contract with BOCES for shared services for the 2010-11 school year at an estimated cost of \$1,648,171.22

5. Recommended: That the superintendent, assistant superintendent, assistant superintendent for business, and board members be authorized to attend conferences sponsored by, but not limited to the NSSC, NSBA, NYSSBA, IB, NCERT, ASCD, AASA, AOD, IRA and National School Safety Conference.

6. Recommended: That the following individuals be appointed as K-12 Program Coordinators for the 2010-11 school year and are to be compensated for such services at an annual stipend of \$8,776:

Kathy McGeehan	Physical Education/Health/Driver Ed.
Kristine Swickard	LOTE
Mary Antczak	Unified Arts
Marilyn Van Scoyoc	Music

7. Recommended: That the following individuals be appointed as 9-12 Department Coordinators for the 2010-11 school year and are to be compensated for such services at an annual stipend of \$7,522:

Eric Ferraro	English
Patrick St. John	Mathematics
Arthur Goldman	Social Studies
Robert Strauss	Science
John Yager	Special Education
Candace Stafford	Guidance (1 st yr of a 3 yr term)

8. Recommended: That the following individuals be appointed as 5-8 Lead Teachers for the 2010-11 school year and are to be compensated for such services at an annual stipend of \$1,826:

Meredith Hasemann-Cortes	English
Dolores McGintee	Mathematics
Peter Friscia	Social Studies
Christopher Merkert	Science
Michel Wirth	Special Education

9. Recommended: That the following individuals be appointed as K-4 Principal's Cabinet Representatives for the 2010-11 school year and are to be compensated for such services at an annual stipend of \$1,826

Catherine Collum	Kindergarten
Gina Kraus	First Grade
Catherine Dean	Second Grade
Michael Magee	Third Grade
Catherine Cafiso	Fourth Grade
Linda Cameron	Fifth Grade
Toni Rose Fioriello	Special Area
Jeff Thompson	Special Area

10. Recommended: That the following individuals be appointed as Technology Facilitators for the 2010-11 school year and are to be compensated for such services at an annual stipend of \$1,349:

Virginia Hessler	High School
Arthurine Dunn	High School
Margaret Ryan-Metz	Middle School
Linda Reiser	JMMES

11. Recommended: The following resolution: Resolved, that the Board will retain Morgan, Lewis and Bockius to provide Construction Counsel to the district for the 2010-11 school year and the fees will range from \$130- \$670 per hour depending upon the service provided.

12. Recommended: The following resolution: Resolved, that the Board will retain Cooper, Sapir and Cohento provide rate of \$48,000 for legal services beyond the retainer and litigation rate of \$215 per hour for the 2010-11 school year.

13. Recommended: That the Board authorize the administration to sign contract with the following agencies for the 2010-11

Robert A. Stein.
Out East Therapy of New York
Bartky Health Care Center, LLC
All About Kids

Lamb and Barnosky, LLP
Achievement Therapies, LLC
Irene P Morsch, MS Ed., BCBA
Rachel Lys DPT
Comprehensive Therapy Services,
Erik Peterson PT
Shirley A. Ruch MA CCC—Sp
Career & Employment Option, Inc.
The Center for Discovery, Inc.
The Learning Clinic
East End Kids
Bilinguals, Inc.
Comprehensive Therapy Services

14. Recommended: That Kenneth Brown be appointed as officer of truancy and residency for the 2010-11 school year and shall be paid a daily standby rate of \$25.00 (days school is in session only) and an hourly rate of \$65.00.

15. Recommended: That the Board approve the CSE placements as recommended by the CSE Committee and place on file.

16. Recommended: that the Board authorize Isabel Madison to do check runs on July 7 and August 4, 2010 for accounts payable.

17. Recommended: The following resolution: RESOLVED, that the Board of Education of the East Hampton Union Free School District pursuant to Section 4.5 of the rules and regulations of the civil service law, upon the recommendation of the superintendent of schools, does hereby appoint Clara Valencia to the position of Clerk Typist (Spanish Speaking) for a probationary period of 26 weeks commencing on July 12, 2010 and ending as determined by the Board of Education and to be paid at an annual salary of \$35,650 (Step 1/C – pro-rated)

18. Recommended: That the Board appoint Michel Wirth as the 5-8 Middle School Study Skills Program Coordinator to be paid at annual stipend of \$3,468 for the 2010-11 school year.

19. Recommended: That the Board appoints Arthur Goldman to be a summer school substitute and is to be paid at the contractual rate.

20. Recommended: The following resolution: RESOLVED, that the Board of Education of the East Hampton Union Free School District, pursuant to section 3012 of the rules of the Board of Education Law and in compliance with part 30.3 of the rules of the Board of Regents upon the Recommendation of the superintendent of schools does hereby appoint Lisa Lawler to the position of teacher of Special Education who holds a valid New York State certification in the aforesaid area for a probationary period of three years to commence on September 1, 2010 expire on August 31, 2013 or as determined by the Board of Education and is to be paid at an annual salary based on \$60,022 (Step 1/E).

21. Recommended: That the Board approve bid awards as follows:

Bid # 10-11 01 Scissor Lift awarded to Pride Equipment Corp.

Bid # 10-11 02 District Irrigation awarded to CJV Enterprises Inc.

Bid # 10-11 03 Athletic/Lining of the Fields awarded to CJV Enterprises, Inc.

Bid # 10-11 04 Sound System Services awarded to Wireless Sound Ltd.

Bid # 10-11 05 Observer Newsletter & District awarded to The Ocean Group

Bid # 10-11 08 Printing Services awarded to The Ocean Group (bid does not include the following: bus pass, student behavior, bus conduct, requisitions, transportation/field trip, public use, reading report card, request for time off, health office visit card, emergency contact cards, The above mentioned forms are awarded to Printers 3

22. Recommended: That the Board reject Bid # 10-11 07 Auto Parts.

23. Recommended: That the Board approves the following change orders/allowances as listed:

- ✓ Change Order: JNS Heating in the amount of \$10,643.00 for exhaust fans and duct work for 2-chemical storage cabinets and 2-fans for fume hoods in the HS building.
- ✓ Change Order: Pav-Lak Industries in the amount of -\$5,497.45, the contract will decrease by the said amount.
- ✓ Allowance: Pav-Lak Industries in the amount of \$1,455.16 patching of ceilings in the Science room due to sound traps installation

24. Recommended: That the Board approve the following Memorandum of Agreement regarding 403b payments in the event of death for:

- ✓ East Hampton Admin. Assoc.
- ✓ East Hampton Teaching Ass't Assoc.
- ✓ East Hampton Teachers' Assoc.
- ✓ East Hampton Non-Teaching Employees

This allows for a deposit in the year of death to the 403b up to a calculated maximum and if there are any remaining funds beyond what is allowed to be deposited, the balances would be paid as taxable income to the employee's estate/beneficiary.

25. Recommended: That the Board approve of the following Addendums to the employment contracts regarding 403b payments in the event of death for: Raymond D. Gualtieri, Superintendent of Schools; Charles Soriano, Ass't Superintendent; and Isabel Madison, Ass't Superintendent for Business

This allows for a deposit in the year of death to the 403b up to a calculated maximum and if there are any remaining funds beyond what is allowed to be deposited, the balances would be paid as taxable income to the employee's estate/beneficiary

26. Recommended: The following resolution: **RESOLVED**, that a member of the teaching staff is directed, pursuant to section 913 of education law, to undergo an examination by a psychiatrist selected by the school district.

27. Recommended: The following resolution: Resolved, that the Board will retain Lamb & Barnosky at \$250 per hour for a partner's or counsel's time; \$200 per hour for an associate attorney's time; and \$125 per hour for recent law graduates, legal interns, summer associates and paralegal assistants.

XII. Adjourn