

November 21, 2008

BOARD OF EDUCATION MEETING  
December 2, 2008

**6:00 p.m. Executive Session – High School Library**  
**7:30 p.m. Board of Education Meeting – High School Auditorium**

1. Call Meeting to Order
2. Pledge
3. Minutes
4. Treasurer's Report
5. Superintendent's Report and Recommendations
6. Public Comments
7. Old Business
8. New Business
9. Adjournment

## Superintendent's Report and Recommendations

December 2, 2008

1. Presentation: Update on Facilities Project – District's Architects and Construction Management Team will present
2. Recommended: That the Board approve the check warrant from November 1<sup>st</sup> through November 30, 2008 as reviewed by the Budget Review Committee and placed on file.
3. Recommended: That the Board approve the CSE placements as reviewed by the CSE committee and place on file.
4. Recommended: That the Board appoint Jason Menu to teach physical education in the Alternative Education Program.
5. Recommended: That the Board approve the request for an extended leave without pay for child rearing purposes submitted by Margaret Ryan Metz through February 2, 2009.
6. Recommended: That the Board deem the following equipment as obsolete: 4-HP Inkjet Printers.
7. Recommended: That the Board extend the contract between Joan Carlson and the EHUFSD through the 2008/09 school year.
8. Recommended: That the Board approve the second and final reading on the policy regarding Anaphylaxis as follows: The East Hampton Union Free School District has developed a written Anaphylaxis Policy in accordance with the Allergy and Anaphylaxis Management Act of 2007, specifically, Public Health Law Section 2500-h effective January 3, 2007.
  1. Background:
    - The incidence of severe allergic reactions has been rising at an alarming rate, especially with regard to food. Other common causes of anaphylaxis include allergies to latex, medications, and insect stings.
  2. Path physiology and Treatment:

Anaphylaxis can affect almost any part of the body and cause various symptoms. The most dangerous symptoms include breathing difficulties and a drop in blood pressure or shock, which are potentially fatal.

    - Medications:

- Epinephrine
- Antihistamines

Treatment of anaphylaxis is centered on treating the rapidly progressing effects of the histamine release in the body with epinephrine.

### 3. Creating an Allergen-Safe School Environment

- Protecting a student from exposure to offending allergens is the most important way to prevent life-threatening anaphylaxis.
- Avoidance of exposure to allergens is the key to preventing a reaction.
- The risk of exposure to allergens for a student is reduced when the school personnel, medical provider and parent/guardian work together to develop a management plan for the student.
- Educating appropriate school personnel about life-threatening allergies is important in keeping students with life-threatening allergies safe.

The School Team may consist of:

- School District Administration
- School Nurse
- School Medical Director
- Teachers
- Food Service Personnel
- Coaches, Athletic Directors, and After School Volunteers
- Transportation Personnel

### 4. Action Steps for Anaphylaxis Management

- Training by licensed medical personnel/registered professional nurses for all appropriate school personnel in a supervisory role in the recognition and emergency management of a specific medical condition for specific students;
- Creating Individual Health Care Plans (IHP), Emergency Care Plans (ECP), 504 Plans or Individual Educational Plans (IEP) as deemed necessary on an individual basis;
- Having standing emergency medical protocols for nursing staff (see attached);
- Maintaining supplies of life saving emergency medications, as allowed by the laws of NYS, such as EpiPens, in all health offices for use in first time emergencies;
- Following specific legal documents duly executed in accordance with the laws of NYS with medical orders regarding the care of specific students with severe life-threatening conditions;
- Allowing self-directed students as assessed by the school nurse to carry life saving medication with prior approval by the medical provider, and according to health practice and procedures, as long as duplicate life saving medication is also maintained in the health office in the event the self-carrying student misplaces their medicines; and
- Assuring appropriate and reasonable building accommodations are in place to the extent possible.

## Addendum to the Superintendent Repost and Recommendations

December 2, 2008

1. Recommended: That the Board approve the following individuals as substitutes commencing on December 3, 2008 and ending as determined by the Board of Education: Betsy Hughes, Anthony Minardi, and Salvatore Viglione.
2. Recommended: that the Board appoint Lisa Lawler as a long term substitute effective November 17, 2008 and ending January 5, 2009 and shall be paid at an annual salary base on \$48,189 (pro-rated – BA/1).
3. Recommended: That the Board appoint the following individuals to the after school tutorial program: Kerri Borowsky, Cathy Cafiso, Donna Halsey, Erica Katz, Fran McConnell, and Nancy McMullan.

Addendum to the Superintendent Report and Recommendations

December 2, 2008

1. Recommended: The following resolution:

Whereas, the Board of Education of the Springs UFSD has a legal obligation to pay the East Hampton UFSD tuition for the students residing in Springs UFSD and educated by the East Hampton UFSD, and

Whereas, the Board of Education of Springs has failed and refused to fulfill such legal obligation to the district of the East Hampton UFSD,

Now therefore, be it

Resolved, that the Board of Education of the East Hampton UFSD authorizes appropriate legal action against the Springs Board of Education and an order directing tuition payment to the East Hampton UFSD for payments not made, plus interest at the legal rate, together with all costs engendered by the refusal to pay.